



Wedding Video Information Sheet for Videographer

Please return the completed form (mail, fax or e-mail), along with a map or written directions to location(s), one month prior to the date of your function.

THE VIDEOGRAPHER MAY NOT BE PREPARED FOR YOUR WEDDING WITHOUT THIS FORM!

The Event Consultants
188 E. 17th St., Suite 201
Costa Mesa, CA 92627

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Please Type or Print

Wedding Date _____ Ceremony Start Time: _____

Bride's Name: _____ Groom's Name: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ E-mail: _____

Address _____

Locations: Please List Venue Names and Addresses

Pre-Ceremony: _____

Note: Videographer **must** arrive at the ceremony location one hour prior to the start time.

Ceremony: _____

Reception: _____

Other: _____

Please Circle Either YES or NO

1. Will someone at the ceremony location be acting as coordinator?.....YES NO

Name (if applicable): _____ Phone # _____

2. Do you, or your venue have any restrictions regarding videography?.....YES NO

Explain: _____

3. Will the ceremony location allow a bright light during the ceremony to enhance the color and clarity of your video?.....YES NO

Note: Most churches **do not** allow a light. Please check and let us know.

4. Are there parking fees at any location?.....YES NO

Note: If YES, please arrange to have all fees validated for the Videographer.

5. Is the officiator using a **wireless microphone**?..... YES NO

Note: If the officiator is using a wireless microphone, we **will not** be able to use our wireless microphone because it may distort the venue’s sound system. In that situation, we will use the stereo microphone on our camera.

6. May we adjust the floral arrangements if they are blocking the angle from which we are shooting?..... YES NO

7. If guests obstruct the view of the bride coming down the aisle would you want us to re-stage the entrance after the ceremony?..... YES NO

8. Will the videographer be invited to eat?..... YES NO

Note: If NO, the videographer will need to take a 30 minute break.

* I understand that the videographer must follow the rules of the ceremony and reception locations which may lead to problems with the final product (i.e. obstructed views, poor lighting, discoloration of wedding gown, etc...).

_____ Initial

* I understand that due to time constraints and the tendency of guests to move around and socialize, not everyone will be interviewed or videotaped. I further understand that if I want to guarantee someone is interviewed or videotaped, I must inform the videographer.

_____ Initial

All balances need to be paid with **cash, cashiers check, or money order** on the day of the wedding **upon arrival** of the videographer. Checks should be made payable to **“Pete Tambellini”**.

THANK YOU AND CONGRATULATIONS!



I have read and fully understand the terms and conditions stated here-in. I further understand that any changes must be submitted in writing prior to the date of the event by the booking individual(s).

Signature of Client

Date